



# Smoke Free Policy

## 1. Policy Statement

Bowls Victoria (BV) recognises that passive smoking is hazardous to health and is committed to providing a healthy working and sporting environment that is protected against exposure to tobacco smoke.

## 2. Scope & Responsibility

This policy applies to players, coaches, officials, volunteers, staff, contractors, visitors and host Clubs during BV governed events (excluding Pennant) and applies to electronic cigarettes, shisha tobacco and traditional cigarettes.

## 3. Aims

BV aims to provide a smoke-free working and sporting environment during BV governed events.

## 4. Implementation Overview

Whether they are acting in an official BV capacity or not, any player, coach, official, volunteer, staff, contractor or visitor during a BV governed event are not permitted to smoke within the grounds of the bowling Club or within 10 metres of the perimeter of the Club.

Where possible, BV governed events will be advertised as a smoke-free event and smoke-free event signage will be placed in relevant areas during the event.

When requests to host BV governed events are announced, BV will advise potential host Clubs of this policy and their need to comply.

### **Breach of Policy**

Anyone in breach of this policy will firstly be reminded of the Smoke Free Policy and asked to refrain from smoking or to temporarily leave the bowling Club if they wish to smoke.

Any player, coach or official that continues to breach the Smoke Free Policy may face penalties as set down by the BV Disciplinary Committee.

Any member of staff in breach of the Smoking Policy may result in disciplinary action in line with disciplinary procedures.

Breaches of Victoria's Tobacco Act may result in charges being laid against the individual and/or the Club.

## Smoke-free Clubs

BV acknowledge that it remains the absolute discretion of Clubs to introduce and/or enforce smoke-free Clubs when conducting Pennant and their own events.

## Pennant Competition

For conditions on smoking during Pennant, refer to the Conditions of Play for Metropolitan Pennant Competitions and Region & Division Pennant Competitions on the BV website.

## 5. Evaluation

Reports of breaches to this policy will be maintained on an ongoing basis, reviewed at least annually and reported to the Board by the Chief Executive.

An analysis of any breaches may lead to revisions in the policy or in implementation guidelines as appropriate.

## Policy Checklist:

Legislation Compliance (where appropriate)	<a href="#">Victoria's Tobacco Act 1987</a>
Applicable Documents	BV Policies/Procedures and other BV Documents: <ul style="list-style-type: none"><li>• Metropolitan Pennant Competitions Conditions of Play</li><li>• Region &amp; Division Pennant Competitions Conditions of Play</li><li>• Disciplinary and Termination of Employment Procedure</li></ul>
BV Strategic Plan Alignment (where appropriate)	Not Applicable
BV Budget Implications (where appropriate)	Allowances shall be made in the annual budget for smokefree event signage.

## Review History and Version Control

The BV Smoke Free Policy will be reviewed every two years.

Version	Prepared	Reviewed	Approved	Date Approved
1.0	Strategic Business Analyst	Chief Executive	Board	20 <sup>th</sup> June 2018