

**CLEARANCE APPLICATION**  
(BETWEEN CLUBS AFFILIATED WITH BOWLS VICTORIA)



BOWLS VICTORIA Inc  
Enquiries: Phone (03) 9861 7100 or email amanda@bowlsvic.org.au  
Suite 7, 32-36 Camberwell Rd Hawthorn East VIC 3123  
ABN 60 409 686 182

CLEARANCE FEE - \$60 inc. GST

**NOTE:** SEE INSTRUCTIONS ON REVERSE

**PART A** (Applicant to complete)

I \_\_\_\_\_ of \_\_\_\_\_  
(Name) (Address)  
\_\_\_\_\_  
(Suburb/City) (Post Code) (Date of Birth) (Home phone number)  
\_\_\_\_\_  
(Mobile phone number) (Email address) hereby apply for a clearance from  
\_\_\_\_\_  
(Club From) BC to \_\_\_\_\_ BC  
(Club To)

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

I am an Accredited Coach  Umpire  Measurer  Marker

Registration No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Registration No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**PART B** (See instructions on reverse)

CLUB GRANTING CLEARANCE

Clearance has been sanctioned on behalf of the Committee of the \_\_\_\_\_ BC

Was the identified person an affiliated member in the previous season?

DATE: \_\_\_\_\_ AUTHORISED OFFICER: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_  
(Signature)

**PART C** (See instructions on reverse)

CLUB ACCEPTANCE OF MEMBERSHIP

\_\_\_\_\_ has been accepted as a member of the \_\_\_\_\_ BC

DATE: \_\_\_\_\_ AUTHORISED OFFICER: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_  
(Signature)

**PART D** PAYMENT DETAILS

BOWLS VICTORIA OFFICE USE ONLY

Please DO NOT send payment with clearance. An invoice will be issued to club upon acceptance of membership.

Club To: \_\_\_\_\_  
Clearance Processed: \_\_\_\_\_  
Authorised Officer: \_\_\_\_\_  
Bowls Victoria Receipt No: \_\_\_\_\_

- NOTE:**
1. This clearance is not effective until notification from Bowls Victoria is received by the accepting Club by email.
  2. Where requested by the Division, Clubs to advise details of all clearances.
  3. There is no need to add or remove the applicant from your **Club's** database listing. Bowls Victoria will ensure the member is transferred from/to your Club.

## REGULATION 16 - CLEARANCES

Refer to 17.2(a) (i) & (ii)

A clearance is required by an affiliated member who, having been an identified member of a Bowls Victoria affiliated club in the last 2 years and even if they have not played bowls, seeks to change their nominated club.

## INSTRUCTIONS

**PART A:** Applicant to complete Part A

**PART B:** Applicant to obtain signature of authorised officer of the Club granting clearance.

**PART C:** Applicant to obtain signature of authorised officer of the accepting Club and then forward completed clearance application to:

Bowls Victoria  
Suite 7, 32-36 Camberwell Rd  
Hawthorn East VIC 3123

Completed clearances can also be faxed to (03) 9813-4199, or emailed to [amanda@bowlsvic.org.au](mailto:amanda@bowlsvic.org.au).

Clearance application forms are available on the website at:  
<http://www.bowlsvic.org.au/Portals/7/Documents/Clearance%20Application%20Form.pdf>

**PART D:** After processing, Bowls Victoria will send an email to the accepting Club and to the member's former Club. The email subject will be titled "Bowls Victoria – Clearance/s Approved".

Please check the members' details on the database and make sure they are financial in the Bowls Connect system. There is no need for either club to add or delete the applicant from the database.

## INTERSTATE CLEARANCES

For players seeking to clear to or from Victoria for the purpose of changing their nominated club please refer to the Interstate Clearance form available on the Bowls Victoria website.

[http://www.bowlsvic.org.au/Portals/7/Forms/Application\\_for\\_Interstate\\_ClearanceBA.pdf](http://www.bowlsvic.org.au/Portals/7/Forms/Application_for_Interstate_ClearanceBA.pdf)

No fees are applicable for Interstate Clearances