

**DATE: 17 May 2023**

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**BOWLS VICTORIA LIMITED  
(ACN: 660 950 345)**

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**REGULATIONS**

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**REGULATIONS OF  
BOWLS VICTORIA LIMITED  
(ACN: 660 950 345)**

## **1. REGULATIONS BINDING**

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These Regulations are made under rule 35 of the Constitution. Without limiting the Board's power under the Constitution, these Regulations or otherwise, the Board may review, amend and enforce these Regulations as it deems necessary or appropriate.

## **2. INTERPRETATION**

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### **Interpretation**

These Regulations shall be interpreted in a manner consistent with the Constitution. Any word or phrase which is defined in the Constitution will have the corresponding meaning in these Regulations unless otherwise set out.

### **Definitions**

Words which are defined in the Constitution have not been redefined here.

**Act** means the *Associations Incorporation Reform Act 2012 (Vic)* when referring to Regions and the *Corporations Act 2001 (Clth)* with respect to Bowls Victoria

**Administrator** means an Individual Member who has been duly elected at a point of time to manage the business of a Club or a Region as recognised by Bowls Victoria or a National and/or International body associated with bowls.

**Board** means the body consisting of Directors in accordance with rule 17.2 of the Constitution.

**Bowls** means the sport and game of bowls as determined by World Bowls with such variations as may be recognised by the Association from time to time.

**Bowls Victoria** means Bowls Victoria Limited the governing body for bowls in Victoria, or its successor.

**Chief Executive Officer** means the Chief Executive Officer of Bowls Victoria appointed by the Board in accordance with rule 23.3 of the Constitution.

**Club** means a club recognised by the Association as a member under rule 6 of the Constitution.

**Committee** means any committee of the Board created under rule 23.4 of the Constitution from time to time and it includes Standing Committees.

**Constitution** means the Constitution of Bowls Victoria as amended from time to time.

**Delegate** means a representative of a Club or Region delegate (or in their absence a nominee) in accordance with rule 6.7 of the Constitution.

**Disciplinary Procedures** means those procedures set out under rule 10 of the Constitution.

**Dual Member** means an Individual Member who is a member of more than one Club but can only nominate to play for one Club in any Club or Region events.

**Event** means any Club, Region or State competition or tournament in the sport of bowls or such other competition or tournament as is governed by Bowls Victoria.

**Individual Member** means a registered financial member of a Club or an individual who has otherwise registered directly with the Association in accordance with the direct membership procedure determined by the Board from time to time, and in accordance with Rule 6 of the Constitution.

For the avoidance of doubt, an Individual Member is:

Any participant in an organised event\* at Club level and above, must be a registered financial member\*\* of a BV Member Club and recorded on the BowlsLink database as having playing rights.

\*Organised club events include all regular competitions regardless of the value of the prize or prestige associated with the event. For the avoidance of doubt, this includes social competitions such as Thursday morning triples where the prize might be a frozen chook or a small amount of money however does not include barefoot bowls or Christmas parties which are understood to serve as an important format to attract new members and a vital income stream for clubs.

\*\*A registered financial member is any club membership that includes playing rights of any kind.

**Member** means a Member of Bowls Victoria under rule 6 of the Constitution.

**Offence** means the commission of prohibited conduct in terms of Part V and Part X of the Regulations and Clause 10 of the Constitution.

**Official** means any Club or Region Executive Committee member, coach, umpire, team or squad manager, official bowls tester, authorised bowls inspector, match committee member or representative, medical officer, or any other person directly associated with the conduct of events as is governed by Bowls Victoria.

**Player** means an Individual Member as defined by Bowls Victoria who plays or has played bowls in Victoria.

**Playing Areas** means a group of Clubs recognised within a Region for pennant or Region events as required.

**Region** means a member admitted to Bowls Victoria under rule 6 of the Constitution.

**Terms of Reference** means the terms of reference for Committees as approved or amended from time to time. Such terms of reference will set out the authority of such Committees.

### **3. REGIONS**

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#### **3.1 Definition and Structure**

- (a) Bowls Victoria recognises Regions as a category of member under rule 6.2 of the Constitution.
- (b) The President and Secretary of the Region on election shall be deemed to be its Bowls Victoria Regional Representatives.
- (c) The Board will determine the number of Regions and will nominate the name of the Region and assign the Clubs to a Region.
- (d) The Board may amend the number of Regions, re-name the Region or re-assign the Clubs in a Region.
- (e) The Board will nominate in these Regulations the name of the Region and its Clubs.
- (f) Each Region will incorporate under the Act.
- (g) Regions are not authorised, entitled or empowered to legally bind Bowls Victoria or to incur liabilities on Bowls Victoria's behalf. However, as incorporated bodies, Regions will be entitled to enter into legal arrangements or otherwise act on their own behalf under their Constitution within the powers delegated by Bowls Victoria as set out in Regulation 3.2.
- (h) With the exception of where the Region is the Controlling Body of the event, Regions are not authorised, entitled or empowered to initiate any disciplinary procedures against its Members or Individual Members as these matters are dealt with under rule 10 of the Constitution.

#### **3.2 Delegation to Regions**

- (a) Within its respective jurisdiction, Bowls Victoria delegates the power to each Region to:
  - i. have the Bowls Victoria Regional Representatives present any Honours or Awards or carry out other duties at the request of Bowls Victoria from time to time;
  - ii. manage, promote and conduct bowls with Individual Members and Clubs within the Region in accordance with the directions or advice issued from Bowls Victoria from time to time;
  - iii. develop and maintain relationships with key regional stakeholders including local government authorities, Regional Sporting Assemblies and other sporting Associations;
  - iv. consider and deal with matters submitted to it by a Club or an Individual Member within the Region relevant to its Constitution;
  - v. cooperate with other Regions in any bowls related matters;
  - vi. conduct any Region bowls events and functions in accordance with the Bowls Victoria rules for competition;
  - vii. impose a fee or levy on Individual Members of the Clubs in the Region;

- viii. promote the health and safety of the Individual Members within the Region as well as any officials and other persons participating in bowls within the Region;
  - ix. pursue through itself or others such commercial arrangements, including sponsorship and marketing opportunities, as are appropriate to further the purposes of the Region;
  - x. promote the game and development of Individual Members within the Region; and
  - xi. do all such things or activities which may be necessary for the accomplishment of these delegations.
- (b) The delegation of power to each Region is expressly subject to the requirement that a Region must follow all lawful directions of Bowls Victoria.

### **3.3 Club Representation**

- i. The President and Secretary of a Club in the Region shall be deemed to be its Delegates if no advice is received from the Club prior to the General Meeting.
- ii. Voting at General Meetings will be in accordance with the Region's Constitution.

### **3.4 Functions of Regions**

In addition to performing the delegations set out in Regulation 3.2, Regions:

- (a) must ensure the Bowls Victoria Regional Representatives:
  - i. act as ambassadors for Bowls Victoria by assisting with the implementation of directions to Regions;
  - ii. support the views of Bowls Victoria and provide feedback on matters deemed by Bowls Victoria to be relevant to Regions;
  - iii. provide feedback or submit and present recommendations to the Board on behalf of Regions on any priorities or concerns relevant to the sport of bowls in the Regions; and
  - iv. attend meetings at the request of Bowls Victoria to participate in and present the views of Regions.
- (b) must ensure that in all activities they abide by the World Bowls "Laws of the Sport of Bowls" and Bowls Australia Domestic Regulations as amended from time to time and adopted by World Bowls and/or Bowls Australia;
- (c) must ensure that effective communication is maintained between its Clubs, and Bowls Victoria;
- (d) must ensure that all Clubs in the Region are visited annually with the Regional Bowls Manager in attendance wherever possible; and
- (e) may establish and vary Playing Areas of Clubs for events as required.

### **3.5 Establishment of Region Committees**

- (a) Regions may establish and empower such committees as they deem necessary and appropriate. For the avoidance of doubt, Bowls Victoria is not delegating any power to Region committees under this regulation.
- (b) Regions will determine the method for electing and/or appointing the representatives of each committee.
- (c) All Committees must act in accordance with the Bowls Victoria Constitution and Regulations and the Terms of Reference determined by the Region.
- (d) The Terms of Reference for the Bowls Victoria committees is found on the Bowls Victoria website and may assist Regions to develop terms of reference for their respective committees.
- (e) The types of committees considered by Regions may include, but are not limited to:
  - i. Championship/Pennant/Selection;
  - ii. Under 18 Development;
  - iii. Coaching;
  - iv. Greens;
  - v. Laws and Umpiring; and
  - vi. Sponsorship, Marketing and Media.

### **3.6 Annual General Meetings**

- (a) Regions shall convene and hold an Annual General Meeting of its Clubs in accordance with the provisions of the Act and on a date and at a venue to be determined by the Executive Committee.
- (b) The Annual General Meeting will transact any business required by the Act, determined by the Executive Committee and any other business of which notice is given in accordance with the Region Constitution.

### **3.7 General Meetings**

Regions shall convene and hold General Meetings in accordance with the provisions of the Act and the Region Constitution.

### **3.8 Executive Committee**

- (a) The Executive Committee will be elected at each Annual General Meeting in accordance with the Act and the Region Constitution.
- (b) The Secretary of the Region will notify Bowls Victoria of the names and contact details of the Executive Committee and the Bowls Victoria Regional Representatives within five working days of the Annual General Meeting being conducted.

### **3.9 Transfer of Clubs between Regions**

Any Member Club wishing to transfer from one Region to another must:

- (a) Write to Bowls Victoria expressing a desire to transfer and stating specific reasons.

- (b) Write to the Region, from which it desires to be transferred, expressing the desire to transfer and stating reasons.
- (c) Write to the Region, to which it desires to be transferred, expressing the desire to transfer and stating reasons.
- (d) Each Region Board shall promptly consider the request for transfer and forward a copy of their report to the Bowls Victoria Chief Executive Officer for consideration by the Board.
- (e) The Bowls Victoria Board shall, after further consultation approve or reject the transfer. If rejected the Board shall advise the Region Boards and the Member Club and give reasons for that rejection. There shall be no appeal from a decision of the Board.

#### **4. COMMITTEES**

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##### **4.1 Bowls Victoria Committees**

- (a) Under rule 23.4 of the Constitution, the Board is entitled to establish Committees and determine the duties and powers to be delegated to each Committee.
- (b) The Board may establish any committee, wind up any committee or revoke its delegations to a committee at any time.
- (c) The Board will determine from time to time whether a committee has responsibility for the preparation and maintenance of guidelines or policies or guidance material relevant to the powers to be delegated to each committee.
- (d) Subject to anything in the Constitution, this Regulation or in the Terms of Reference, Committees are not authorised, entitled or empowered to legally bind Bowls Victoria or to incur liabilities on Bowls Victoria's behalf.

##### **4.2 Organisation of Committees**

- (a) The Board will invite expressions of interest for its committees at an appropriate time determined by the Board.
- (b) The Board will advise the successful and unsuccessful applicants and announce all committee positions.
- (c) The Board will determine how Committee members will be elected and/or appointed from time to time. There shall be no appeal from a decision by the Board.

#### **5. MEMBERSHIP**

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##### **5.1 Categories of Membership**

- (a) In addition to the categories of member specified in rule 6 of the Constitution, the Board may determine other categories of members from time to time in accordance with Rule 6.3 of the Constitution.
- (b) Where a new category of member is approved by the Board, the Regulations will be updated to include that category of member.
- (c) When determining a new category of member, the Board will determine the criteria for making an application for membership and whether a fee is payable.



## **5.2 Honorary Members**

- (a) The membership category of Honorary Members is created by the Board under 6.3 of the Constitution. The Board will consider accepting individuals or entities as Honorary Members of Bowls Victoria.
- (b) A pre-requisite for an individual to be recognised an Honorary Member would be they have provided, or are providing, a service to the sport of Bowls in Victoria, but they are not an Individual Member of a Member Club at the time of nomination. They may have however, previously been an Individual Member of a Member Club.
- (c) A pre-requisite for an entity to be recognised as an Honorary Member would be, they have provided, or are providing, a service to the sport of Bowls in Victoria but they are not a Member Club at the time of nomination. They may have however, previously been a Member Club.

## **5.3 Dual Members**

A Dual Member must nominate one Club for the purposes of:

- (a) entering into any Club or Region events; and
- (b) being nominated for, or voting as a Delegate of a Club or Region; and
- (c) holding a role on the executive Committee of a Club or Region unless a Club's Constitution particularly allows that to occur.

## **5.4 Reciprocity of Membership**

Individual Members of a Bowls Australia Association or a World Bowls National Authority should be granted reciprocal rights when visiting Clubs in Victoria. Clubs may determine how they will recognise reciprocity of membership.

## **5.5 Region & Club Constitutions**

- (a) Each Region and Club Member shall take all steps necessary to ensure its constitution (and any amendments) conforms to the Bowls Victoria Constitution.
- (b) Any subsequent amendments to a Region or Club's constitution shall be subject to the review of Bowls Victoria.
- (c) If the Region or Club's constitution does not conform to the Bowls Victoria Constitution, the Region or Club shall, without delay, take all steps necessary to address the inconsistency so that the documents conform to the Bowls Victoria Constitution.

## **5.6 Financial Accounts**

- (a) Region and Club Members on request shall provide Bowls Victoria with copies of its audited accounts, annual report and associated documents immediately following its annual general meeting.

## **6. HONOURS & AWARDS**

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### **6.1 Honour & Award Nomination Process**

- (a) Bowls Victoria may recognise an Individual Member or a person who has rendered service to their Club, Region and/or Bowls Victoria and the sport of Bowls as a player and/or an administrator for an Honour or Award.
- (b) Nominations for the following Honours and Awards will be considered by the appropriate Committee prior to recommendation to the Board for approval:
  - i. Hall of Fame;
  - ii. Life Member;
  - iii. Outstanding Service Award;
  - iv. Distinguished Service Award; and
  - v. Volunteer of the Year.
- (c) Nominations for the following Awards which are time or age-based will not require Board approval and will be issued by Bowls Victoria staff:
  - i. 50 years Continuous Service Award;
  - ii. Super Veterans Badge;
  - iii. Ninety Year Recognition; and
  - iv. Centenarian Recognition.
- (d) Nominations for an Honour or Award must be submitted on the prescribed nomination form available on the Bowls Victoria website and be accompanied by the requested evidence to satisfy that the nominee meets the specified criteria for an Honour or Award.
- (e) A nomination form will be deemed incomplete and returned where there is insufficient evidence to satisfy that the nominee meets the specified criteria for an Honour or Award. No further action will be taken, and a new nomination form must be submitted to commence the process again.
- (f) Further information in support of a nomination may be sought from the Awards Committee, the Board or Bowls Victoria staff.
- (g) There is no specified timeframe in which a nomination for an Honour or Award will be processed or a decision made by the Board or Bowls Victoria staff.
- (h) A decision made by the Board or Bowls Victoria staff not to recognise a nominee with an Honour or Award is final.
- (i) An Individual Member or a person offered an Honour or Award that requires Board approval will provide a written confirmation of their acceptance to the Chief Executive Officer of Bowls Victoria or their delegate.

- (j) On receipt of that acceptance, the Chief Executive Officer or their delegate will:
  - i. update the Honour and Award Register; and
  - ii. arrange for the Honour or Award to be presented at an appropriate time by a suitable Bowls Victoria person.
- (k) The Board reserves the right to withdraw an Honour or Award.
- (l) The selection criteria, time and manner of the recognition, the benefits or entitlements which may flow from an Honour or Award will be determined by the Board from time to time.
- (m) The Board may introduce an administration fee for processing an Honour or Award nomination.
- (n) An Individual Member or a person who has been penalised in accordance with rule 10 of the Constitution is ineligible for an Honour or Award.

## **6.2 Hall of Fame Honour & Criteria**

- (a) Induction into the Hall of Fame is the highest recognition for service to Bowls Victoria and the sport of Bowls in Victoria by an Individual Member or person.
- (b) For consideration as a Hall of Fame inductee, an Individual Member or person must satisfy the following pre-requisites by:
  - i. rendering pre-eminent service to Bowls in a way that surpasses the contributions of their peers;
  - ii. assisting the advancement of Bowls in Victoria as a player and/or an administrator at an International, National, State and Region level; and
  - iii. having demonstrated achievements that surpass and exceed what would normally be expected as the highest level of success for the sport of Bowls in Victoria.
- (c) Posthumous nominations may be submitted for a Hall of Fame Honour.
- (d) A person or a Member of a Club recognised as a Hall of Fame inductee will:
  - i. receive a Hall of Fame Badge, a Plaque and a copy of Bowls Victoria formal induction address;
  - ii. have a framed photo and historic summary added to the Hall of Fame Gallery; and
  - iii. be invited to official Bowls Victoria events.
- (e) Where an honour is bestowed posthumously, a family member will receive the inductee's honours.

### **6.3 Life Member Honour & Criteria**

- (a) Life membership is the second highest recognition for service to Bowls Victoria and the sport of Bowls in Victoria by an Individual Member or a person.
- (b) For consideration as a Life Member, an Individual Member or a person must satisfy the following pre-requisites by:
  - i. rendering extraordinary service to Bowls in a way that surpasses the contributions of their peers;
  - ii. assisting the advancement of Bowls in Victoria as a player and/or an administrator at a National, State and Region level for more than 20 years; and
  - iii. having demonstrated achievements considered to be unusual or exceptional and beyond what would normally be expected.
- (c) A person or a Member of a Club recognised as a Life Member will:
  - i. receive a Life Member Badge and a photo of their Presentation; and be invited to official Bowls Victoria events.

### **6.4 Outstanding Service Award & Criteria**

- (a) For consideration of an Outstanding Service Award, an Individual Member must be a recipient of a Bowls Victoria Distinguished Service Award and satisfy the following pre-requisites by:
  - i. rendering outstanding service to Bowls in a way that surpasses the contributions of their peers;
  - ii. assisting in the advancement of Bowls in Victoria as a player and/or an administrator to Bowls at a State and/or Region level for at least 20 years; and
  - iii. having demonstrated achievements considered as excelling and beyond what would normally be expected.
- (b) An Individual Member recognised for an Outstanding Service Award will receive an Outstanding Service Badge and a Certificate.
- (c) A recipient of the RVBA Medal of Merit is a recipient of an Outstanding Service Award.

### **6.5 Distinguished Service Award & Criteria**

- (a) For consideration of a Distinguished Service Award, an Individual Member must satisfy the following pre-requisites by:
  - i. rendering distinguished service to Bowls in a way that surpasses the contributions of their peers;

- ii. assisting in the advancement of Bowls as a player and/or administrator to Bowls at a Region level for at least 10 years and/or Club level for at least 15 years; and
  - iii. having demonstrated achievements considered as noteworthy and beyond what would normally be expected.
- (b) A Member of a Club recognised for a Distinguished Service Award will receive a Distinguished Service Badge and a Certificate.
  - (c) A recipient of the RVBA Service Badge is a recipient of a Distinguished Service Award.

#### **6.6 Volunteer of The Year Award**

- (a) For consideration as the Bowls Victoria Volunteer of the Year, an Individual Member must be a recipient of a Region Volunteer of the Year award and have rendered a significant service or services to their Club in the previous 12 months.
- (b) The Volunteer of the Year Award will be awarded as per the Bowls Victoria Awards Policy

#### **6.7 50 Years Continuous Service Award**

- (a) An Individual Member who has reached 50 years of continuous financial membership with that Club may in the year of achieving that milestone be nominated to receive a Certificate.

#### **6.8 Super Veterans Badge**

- (a) An Individual Member who has reached 80 years of age or over may be nominated to receive a Super Veterans Badge.

#### **6.9 Ninety Year Recognition**

- (a) An Individual Member who has reached 90 years of age or over may be nominated to receive a Certificate.

#### **6.10 Centenarian Recognition**

- (a) An Individual Member who has reached 100 years of age or over may be nominated to receive a Certificate.

### **7. CODE OF CONDUCT & POLICIES**

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#### **7.1 Code of Conduct**

- (a) Members shall abide by the Bowls Victoria Code of Conduct. Failure to do so will render the Individual Member liable to action under rule 10 of the Constitution.
- (b) Members shall abide by the Victorian "Fair Play Code". Failure to do so will render the Individual Member liable to action under rule 10 of the Constitution.
- (c) Equal Opportunity: Members shall abide by the Victorian Equal Opportunity Act 2010 which makes any discrimination in the sport of Bowls against the law. Equal opportunity must be offered in the provision of events and also in the opportunity to play in events.

All single gender Championship events (Club and State) must be conducted

concurrently where possible. If this is not possible due to facility limitations, events must be conducted in a manner that affords both genders equal opportunity. If one gender is given the opportunity to play on a weekend, the same opportunity must be afforded to the opposite gender if circumstances require. Flexibility and understanding are required by all members.

## **7.2 Bows Australia and Bows Victoria Policies**

- (a) The Board has determined that where appropriate, the policies and position statements of Bows Australia will be adopted as the Bows Victoria policies and position statements.
- (b) Where a matter is subject to Victorian legislation or requirements, or where it is deemed necessary by the Board, Bows Victoria will develop its own policies and position statements for those matters.
- (c) A copy of all Bows Australia and Bows Victoria policies can be found on the Bows Australia and Bows Victoria websites.

## **7.3 Intellectual Property and Trademarks**

- (a) The Board shall have sole rights to approve the use of the Bows Victoria intellectual property and trademarks and may, at its discretion, set a fee for such use.
- (b) Any person (including Regions and Clubs) who wish to use Bows Victoria's intellectual property and trademarks must first receive approval in writing from the Board (or its nominee). In exercising this approval, the Board shall pay due regard to the purpose and intent of the other party in requesting such use and the ramifications of such usage.
- (c) Applications to use any Bows Victoria intellectual property and trademark shall be submitted to the Chief Executive Officer, in writing, stating full details of its intended usage.
- (d) Use of the Bows Victoria intellectual property and trademarks without the prior approval of the Board may lead to legal action or such penalty as determined by the Board.

## **8. DISCIPLINE - CLUB OR REGION**

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### **8.1 Discipline of Members by Club or Region**

- (a) A Club or Region which takes any disciplinary action against a Bowler which involves suspension or expulsion shall after all rights at Club or Region level are exhausted notify Bows Victoria within seven (7) days of the details of the offence and the disciplinary action taken by the Club or Region.
- (b) If such disciplinary action is cancellation or suspension of Club membership and no appeal is lodged with Bows Victoria within seven (7) days in accordance with Regulation 9.2, the Chief Executive Officer shall notify all Member Clubs of such cancellation or suspension.
- (c) The Chief Executive Officer shall not be liable at the suit of any Bowler for giving to the Clubs any information supplied to him by a Club or Region in accordance with this Regulation.

## **8.2 Appeal by Individual Member of a Club or Region**

- (a) An Individual Member, who has been suspended or expelled by a Club or Region and who has no further right of appeal at or to the Club or Region, shall have a right of appeal to Bowls Victoria. Such appeal shall be lodged within seven (7) days of such Club or Region disciplinary action.
- (b) Such appeal will be dealt with in accordance with the provisions of the Constitution or any other disciplinary procedures approved by the Board from time to time.
- (c) An Individual Member who has been suspended or expelled by a Club or Region who has lodged an appeal with BV may continue to play in Club, Region, State and National events pending the hearing and decision on the appeal, unless the Board determines otherwise.

## **9. APPEAL PROCEDURE**

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- (a) In circumstances where these regulations or Bowls Victoria's Constitution or policies allow an appeal or review by the Board, the applicant must pay a fee of \$300 when applying for appeal or review.
- (b) Any such appeal must be heard and determined in accordance with the relevant Bowls Victoria Constitution, regulations or policy.
- (c) The Board shall have the discretion to refund the fee at any time and must do so where the applicant is successful.
- (d) All decisions of the Bowls Victoria Disciplinary Committee are final and there is no appeal.

## **10. SOCIAL PARTICIPATION DATA COLLECTION**

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- (a) As part of Bowls Victoria's purpose to promote and manage participation in bowls at all levels within Victoria, Bowls Victoria may in its absolute discretion, require Member Clubs to collect, record and maintain social participation data as prescribed or requested by Bowls Victoria from time to time.
- (b) Member Clubs must provide to Bowls Victoria a copy of the social participation data, as directed by Bowls Victoria under clause 10(a), upon request by Bowls Victoria from time to time.

## **11. ELECTION PROCEDURE**

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The following procedure will be followed when an election is required by rule 18 of the Constitution.

- (a) Bowls Victoria's Nominations Committee will
  - i. identify and recommend candidates to fill vacancies occurring at the end of a Director's tenure
  - ii. ensure that an appropriate and transparent process is in place for the effective succession planning and renewal for the Board
- (b) Nominees must have due regard to the following criteria:

- i. commitment to the Vision, Mission and Strategic Goals of Bowls Victoria
  - ii. commitment to the Purposes of Bowls Victoria;
  - iii. knowledge and understanding of the obligations of Directors under the Act and other relevant legislation; and
  - iv. possess appropriate qualifications, expertise and/or experience as the Board from time to time determines is necessary or desirable.
- (c) Where applicable, voters will be asked to tick/select the required number of options as per the instructions provided on the ballot paper to be counted as a formal vote.
- (d) Where applicable, the male or female candidate, according to the gender balance requirements of the Constitution and Board composition at the time, who has the highest number of votes will be determined elected as an Elected Director of Bowls Victoria.
- (e) In the event of an equality of votes between two or more candidates, the returning officer will determine the result by drawing lots to determine the outcome.
- (f) The announcement of the Elected Directors will be made as a standing order of business at the Annual General Meeting.
- (g) Prior to the election, the Board will determine any additional regulations required for the conduct of the election.

## **12. REGION & CLUB REGISTER**

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### **12.1 Region Register**

Bendigo Campaspe Goldfields Bowls Region  
 Ballarat Highlands Bowls Region  
 Eastern Ranges Bowls Region  
 Geelong Bowls Region  
 Gippsland Bowls Region  
 Goulburn Murray Bowls Region  
 Metro West Bowls Region  
 Murray Mallee Bowls Region  
 Northern Gateway Bowls Region  
 Ovens and Murray Bowls Region  
 Mornington Peninsula Bowls Region  
 Sandbelt Bowls Region  
 Strzelecki Bowls Region  
 Wimmera Bowls Region  
 West Coast Bowls Region  
 Yarra Bowls Region

### **12.2 Club Register**

Bowls Victoria shall maintain a register of all Clubs and assign each Club to a Region, which is available on the Bowls Victoria website.