

## Male Candidate #2

### Ian Guymer

Macedon Bowling Club

### Proposed by

#### Gary Dickenson

Lancefield Bowling Club

### Seconded by

#### Gregg Kennedy

Macedon Bowling Club

## Introduction

I am Ian Guymer bowling member of the Macedon Ranges Bowling Club in the Central Highlands Bowling Division in the Central Victoria Region.

I have strong analytical skills and an investigative mind that I believe would benefit the Bowls Victoria organization, by nature I have a challenging behaviour that questions why things happen and is there an opportunity to improve.

Change cannot be made unless we have clubs and people on board, we can no longer operate for the now, all successful organisations have short term and long-term goals in mind, that will in the end improve their business. Our sport must adopt these same attitudes, people need to embrace change and it is up to the governing body to show the way, to listen to other persons views and ultimately improve our game not just for the now but going forward for generations to come.

In all other sports that people play these days there is a variant of the game that caters for all ages and it is about managing the consumers expectation that will make bowls rise to the level we seek and satisfy the consumer.

Whilst this is a well- worn adage, I want to be a catalyst for change, I want to listen to people's thoughts and I want them to play the game they want, no matter if they are young or old in whatever format fits the audience we are catering for. It's about best fit for the audience we are seeking to embrace.

## Career

I have been a member of the Macedon Ranges Bowling Club for some 20 year plus and during that time I have been secretary of the club for 15 years and also President for a short period.

Current positions I hold at the club are Bar Manager (12 years), Social Secretary (12 years), Chairman of Selectors (4 years) and assistant green keeper a position I have had for some two years as a result of retiring from full time work.

Sought out as potential Chairman for the Central Highlands Bowls Division, I became a director and Vice Chairman of the CHBD with this long- term plan in view, the sudden resignation of our Secretary meant that I stepped into the role which I have held for four years. I have also undertaken the roles of Match Committee Chair, Pennant Secretary and Treasurer of the CHBD.

I am also the Secretary/Treasurer of the Central Victoria Bowls Region for the past four years and current BVRR representative.

My organization skills in managing the three roles has meant that my knowledge of Bowls administration is wide and varied and after being involved in several reviews of the Region by BV and involved in last year's meeting at Bendigo with BV and Regions it is fair to say that I understand the world that BV operates in.

Whilst I am sure that there are many other candidates equally as competent in the skills and experience that I possess I believe that I have the passion to go one step further.

**Curriculum Vitae****EDUCATION**

Secondary – St Bernard’s College West Essendon  
Coburg Teachers College – Diploma of Education

**SUMMARY:**

My recent working life centered on working as a contractor for Kelly and Partners who undertook consultative work at V Line Trains in the areas of payroll and high expense categories within V Line with the long-term view of savings opportunities.

Prior to this I was involved as Senior Fleet Manager in vehicle fleet management for two major companies, Spotless Services and Metro Trains Melbourne.

Both roles involved all activities from procurement to reporting to senior management on utilization of vehicles and compliance to company policy.

Introduction of vehicle policies, budgeting and cost reductions were primarily the role I served at both companies.

Ability to work independently and attention to detail were keys in successfully completing my role.

Currently I am retired.

**CAREER HISTORY:**

Mar 2016 - July 2017

16 months Contract work with V Line Trains Melbourne

Aug 2012 - June 2015

3 years Contract Manager Vehicles - Metro Trains Melbourne

Mar 2000 - Aug 2012

12 years National Fleet Manager - Spotless Services

Jan 1993 - Mar 2000

7 years State Procurement Manager Spotless Services VIC/SA/TAS

Jan 1975 – Jan 1993

18 years O’Brien Catering/Spotless Group Various Catering Management roles in SA/NSW and Victoria Sporting Stadia

**V Line Group**

March 2016- August 2016

Contracted to Kelly and Partners -V Line Trains.

Joined Kelly and Partners as a contractor in a role that investigated opportunities for savings in the V line Trains organization.

An investigative role it involved time sheet review, mobile phone investigations and sick leave claims resulting in disciplinary recommendations and potential recouping of \$2 million dollars in fraudulent activities

**Metro Trains Melbourne**

August 2012- June 2015

Contracts Manager –Motor Vehicles Metro Trains Melbourne.

Appointed in August 2012 to manage the motor vehicle fleet (550 vehicles) I replaced a team of 5 persons with vehicle costs of more than \$11 million dollars.

My goals were to introduce a Motor Vehicle Policy and fuel card controls whilst also reducing motor vehicle leasing costs for the business.

During my time at Metro I converted FBT vehicles to non FBT vehicles and reduced private use of vehicles to substantially reduce our FBT and vehicle costs over the course of my employment.

In the three years at Metro I reduced our vehicle fleet costs to \$9.8 million with an overall savings in costs of \$4.5 million cumulative over the three years.

**Responsibilities**

- Manage 550 vehicles that were both owned and leased including light commercial vehicles, passenger vehicles and Heavy-Duty vehicles/equipment
- Co-ordinate the leasing of fit for purpose vehicles with internal customers and lease company providers to give Metro best value
- Develop and update motor vehicle procedures and monitor compliance to these procedures

- Liaise with company Insurance Manager whilst handling day to day activities of motor vehicle collisions and reporting
- Developed strategic improvements to lower total fleet costs by monitoring utilization of vehicles and ensuring all vehicles were serviced in a timely manner according to manufacturers guidelines
- Liaison with finance department in collection of data for annual Fringe Benefits reporting
- Investigate reports on driver behaviour and fraudulent activities pertaining to use of motor vehicles
- Manage Traffic Infringement notice process
- Maintain database changes of drivers and vehicle inventories particularly cost centre changes
- Chair quarterly Motor Vehicle steering Group that was responsible for introduction of new policy and improving compliance requirements
- Meet with lease providers and vehicle manufacturers to discuss new initiatives and new products to cater for customer needs

**Spotless Group**

Mar 2000 – Aug 2012

National Motor Vehicle Fleet Manager

Manage the procurement and leasing of 2000 vehicles Australia wide including passenger, light commercial and heavy-duty vehicles and equipment.

Activities included but not limited to:

- Liaise with lease company in respect of replacement strategy on vehicles coming off expiry
- Develop fit for purpose vehicles for normal road conditions as well as Mining and Defence contracts
- Manage on line management of vehicles and data base changes including drivers and cost centre for financial management requirements
- Manage State and local Government traffic /vehicle infringement notices
- Develop and maintain Motor Vehicle policy including compliance with policy
- Introduce strategies to reduce fleet costs annual budget \$20 million
- Monthly reporting for divisional managers on performance of the fleet for specific businesses with Group

- Supervision of one staff member
- Managed Annual FBT reporting for some 350 passenger vehicles
- Delivered savings to the Group by negotiating with manufacturers, third party suppliers and lease companies to deliver vehicles in a timely manner, fit for purpose.
- Ensured compliance with Company guidelines and statutory requirements.

**Spotless Group**

State Procurement Manager Food and Support Services Victoria, South Australia and Tasmania 1993-2000

- Managed the day to day food procurement activities and strategic long-term goals of these States food purchasing activities
- Worked with suppliers to provide innovative food solutions and new products for the food operations of the company
- Cost reduction activities by aggregating purchase volumes and seeking rebate opportunities
- Responsible for savings budgets across all states
- Supervision of staff in all three states

**Spotless Group/O'Brien Catering**

1975-1993 various roles:

- Assistant Catering Manager National Gallery Victoria
- Operations Manager Special Events Division
- Assistant Manager/Manager of Olympic Park Sporting Precinct
- Catering Manager Melbourne Cricket Ground
- State Manager – Special Events Manager South Australia
- State Manager –Special Events Division New South Wales
- Catering Manager – Footscray Social Club
- Victorian Office Manager Spotless Group included Liquor Licensing activities and Group
- Credit Manager
- Administration Manager – Melbourne Cricket Ground
- National Procurement Manager Ensign Services Textiles Division of Spotless

**SKILLS:**

MS Word

MS Excel both Intermediate levels

**PUBLICATIONS:**

Drive for Effectiveness: How a Motor Vehicle audit saved  
\$1 million dollars

Published US Internal Auditor

Authors: Ian Guymer Dr Chris Kelly

Motor Vehicle Procedures – Metro Trains Melbourne

March 2013

**REFERENCES**

Dr Chris Kelly – Kelly Partners /Internal Audit

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