

# Terms of Reference – without playing areas

## Committee Objective

The objective of the Region Coaching Committee is to foster coaching in all clubs. Coaches assist bowlers to aspire, develop and achieve their individual skills and goals in all forms of the sport of bowls.

## Membership of the Region Coaching Committee

- Interested members of clubs must submit expressions of interest to the Region Board.
- Coaching Committee members must be appointed by the Region Board. The Board should use its discretion on the number. Minimum 3 – 5 but more may be appropriate.
- The President of the Region Board must chair the first meeting of the Region Coaching Committee.
- The Chair of the Coaching Committee to be an accredited Club Coach.
- The Chair of the Committee shall be appointed by the Committee.
- The Region Board member who is assigned the portfolio of Coaching by the Region Board, will be an ex officio member of the Coaching Committee.
- The Committee must report to the Region Board on a regular basis, through the Coaching Portfolio.

## Operating Principles

- The Region Coaching Committee must be autonomous.
- The Region Coaching Committee must establish a meeting schedule and methods of communication at the first meeting and inform the Region Board.
- Only members of the Coaching Committee can vote on any issues to do with Region Coaching
- Unexplained non-attendance at three consecutive meetings results in termination of a place on the Committee.
- The Region Board must fill any casual vacancy.

- To ensure that the Committee has the best interests of all bowlers in mind when making decisions or recommendations, the Committee should not be influenced or biased by personal involvement and declare any conflicts of interest.
- Coaching Committee members must respect and honour the confidentiality of the Committee deliberations and decision making.
- The Coaching Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Committee.

## Responsibilities of the Region Coaching Committee:

- To maintain a register of accredited coaches in the Region and ensure they are acknowledged on BowlsLink.
- To actively seek out bowlers with suitable skills to undertake coaching training.
- To co-opt other accredited coaches to assist when required.
- To liaise and communicate effectively with Bowls Victoria to access training for coaches.
- To co-ordinate training and re-accreditation of coaches in the Region.
- To mentor new and established coaches and apprise them of changes to rules and regulations.
- To share information about coaching opportunities from other areas.
- To be cognizant of all relevant policies including Bowls Victoria Social Media policy.
- To communicate effectively and efficiently with the Region Board, other Committees, Clubs and bowlers.