

Terms of Reference – without playing areas

Committee Objective

The objective of the Club Development / Participation Committee is to support all clubs, foster ways of attracting new bowlers to participate in bowls and access Bowls Australia and Bowls Victoria initiatives.

Membership of Region

Club Development/

Participation Committee:

- Interested members of clubs must submit expressions of interest to the Region Board.
- Club Development / Participation Committee members must be appointed by the Region Board. The Board should use its discretion on the number. Minimum 3 – 5 but more may be appropriate.
- The President of the Region Board must chair the first meeting of the Committee.
- The Chair of the Committee shall be appointed by the Committee.
- The Region Board member who is assigned the portfolio of Club Development / Participation, will be an ex officio member of the Club Development / Participation Committee.
- The Committee must report to the Region Board on a regular basis, through the Club Development / Participation Committee Portfolio.

Operating Principles:

- The Club Development / Participation Committee must be autonomous.
- The Club Development / Participation Committee must establish a meeting schedule and methods of communication at the first meeting and inform the Region Board.
- Only members of the Club Development / Participation Committee can vote on any issues to do with this Region Committee.
- Unexplained non-attendance at three consecutive meetings results in termination of a place on the Committee.
- The Region Board must fill any casual vacancy.

- To ensure that the Committee has the best interests of all bowlers in mind when making decisions or recommendations, the Committee should not be influenced or biased by personal involvement and declare any conflicts of interest.
- Club Development / Participation Committee members must respect and honour the confidentiality of the Committee deliberations and decision making.
- The Club Development / Participation Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Committee.

Responsibilities of the Region

Club Development/

Participation Committee:

- To maintain contact with all clubs to monitor and assist as required.
- To access new and different initiatives, from Bowls Australia and Bowls Victoria, and promote them in all clubs.
- To review various initiatives in clubs and share them throughout the Region.
- To co-opt other individual members to assist when required.
- To actively promote bowls as a sport for all ages, skill levels and aspirations.
- To liaise and communicate effectively with Bowls Victoria Club Education and Training Manager.
- To liaise with the Regional Bowls Managers as necessary.
- To be cognizant of all relevant policies including Bowls Victoria Social Media policy.
- To communicate effectively and efficiently with the Region Board, other Committees, Clubs and bowlers.