

In the event of a Dissolution of a Division the following steps need to be undertaken:

1. Obtain current Divisions constitution and go to the page where it talks about dissolution of the division.
2. Confirm the procedures to be undertaken. It should show excess funds after creditors have been paid are to be distributed to another organisation that has purpose similar to the purpose of the existing division, that is, a Region devoted to the management of a bowls competition.
3. The procedures to dissolve a Bowls Division can be found under the Consumer Affairs Victoria website.

An application for voluntary cancellation can be made with Consumer Affairs Victoria (CAV) by:

4. An incorporated association that has passed a special resolution seeking cancellation.
5. The association must lodge with us (CAV):
6. An [Application for cancellation of incorporation](#) confirming the above information.
7. Any outstanding annual statements and the lodgement fee for each.
8. A copy of the full set of meeting minutes (if a special resolution was passed relating to the distribution of assets).
9. Proof of distribution of assets.

Please consult CAV if you have any questions.

Consult your Region for details of bank account so that funds can be lodged.

Advise your Divisions bank that you wish to close your account and transfer funds to the Region Bank Account. You may be required to present the minutes from your AGM or Special meeting to confirm your request.