



## **NATIONAL COACHING ADVISORY GROUP (NCAG)**

### **TERMS OF REFERENCE**

**September 2019**

#### **Group objective**

The objective of the National Coaching Advisory Group (NCAG) is to provide advice and guidance to the Bowls Australia (BA) Board and Management with respect to all aspects of coaching within Australia and internationally.

#### **Membership**

- The Chair of the NCAG shall be appointed by the BA Board
- The Chair will be appointed for a two year term and can renominate for the position. If all parties are satisfied, the position will not be advertised.
- The members of the NCAG shall be appointed by the Chair in conjunction with the BA Coach Development Specialist and the Chief Executive Officer (CEO) from the nominations received and submitted to the BA CEO for approval.
- The NCAG will consist of up to seven (7) members including the Chair, the BA Coach Development Specialist and a BA High Performance Coach.
- NCAG members will be appointed for a two year term, generally serving up to three terms.
- The BA High Performance Coach and the BA Coach Development Specialist will have ex-officio roles on the NCAG. The remaining positions will be filled through applications from State and Territory Associations (STA) individual applicants.
- It is desirable that each NCAG member either has an Advanced Coach Accreditation or an equivalent level of accreditation with another sport and a sound knowledge of the following areas:
  - Sport coaching (bowls or related)
  - BA NCAS Coaching Program
  - Implementing support programs for grass roots coaches
  - Principles of education and training.

#### **Operating principles**

- The BA Coach Development Specialist shall schedule meetings at a suitable location as required, either face to face or via teleconference.
- The NCAG will develop an annual plan and budget that shall be reviewed and endorsed by the BA Coach Development Specialist and BA CEO. The operational budget for the NCAG will be included within the BA participation budget.
- The BA CEO will report to the Board on the outcomes of the work of the Committee on a regular basis or as requested by the Board. The outcomes and actions of the Committee meetings shall be circulated to each STA. STA's should circulate the outcomes and actions to the state/territory coaching committee or personnel.

**Responsibilities**

- Communication
  - Maintain strong communication lines with STA coaching committees/staff/volunteers
- Development of NCAS
  - Liaise with relevant stakeholders (for example Sport Australia (SA), STA Coaching Committees) to develop the NCAS program in accordance with SA and BA requirements
  - Implement, monitor and amend the BA NCAS coaching courses where appropriate
  - Promotion of BA's coaching structure, coaches and coaching in general
- Work with the STA Coaching Committee to promote the role and profile of coaches
- Resources
  - Develop appropriate resources for accredited coaches at all levels (club, state, national and international)
- Professional Development
  - Organise and conduct National Coaching Conference when applicable
  - Organise and conduct professional development seminars for Advanced and High Performance coaches

In addition, the NCAG may be requested to examine any other matters referred to it by the BA board or management as required.

**Authority**

The NCAG is charged to make recommendations on policy to the Board of BA.

The NCAG cannot commit BA to any policy or changes to existing policy.

The financial authority of the NCAG is under the control and discretion of the BA Coach Development Specialist.

**Review Date**

August 2020

**Related Policies**

Nil